

## **Convention Rules**

**June 2025**

All provisions of the National Bylaws shall govern and are hereby incorporated by reference. Robert's Rules of Order, Newly Revised shall be recognized as the Parliamentary Authority for the Convention, with the following procedures:

### **1. Delegates**

- A. Delegates and/or Alternates representing delegates shall show their current dues card at the Credentials desk to be eligible to vote at the Convention.
- B. Auxiliaries delinquent in sending in audit reports to the Department Treasurer will not be eligible to vote.

### **2. Motions, Debate, and Voting**

- A. Only registered delegates may make motions and vote.
- B. Any Auxiliary member may ask questions, or if that member has information that may resolve their question, they may, with permission, state such information.
- C. Each member addressing the presiding officer shall state their name and Auxiliary number and wait to be recognized.
- D. Debate shall be limited to two (2) minutes for each person per question. A motion to extend or limit debate requires a second. No debate, requires a 2/3 vote of delegates present and voting.
- E. No member shall speak the third time on any question, except by general consent.
- F. The official timekeeper shall call time at the end of the time allowed a speaker or question.
- G. The signatures of a minimum of four (4) delegates from four (4) different Auxiliaries shall be required to move for a roll call vote on any specific question. A majority vote of delegates shall be required to approve the motion for a roll call vote.

### **3. Nominations and Election of Officers**

- A. Registration of credentials for voting will close Friday June 13, 2025 at 11:00AM.
- B. Nomination of Officers shall be made from the floor.
- C. Voting for the election of officers shall be by acclamation or by Roll Call vote by District and Officers.
- D. Should there be any question on the Roll Call figure, the Chairman of Credentials shall poll the District by Auxiliaries of the District.
- E. Should it be necessary for a member to leave during the election of any one officer, they shall not be permitted to re-enter until that particular election has been completed.
- F. When there are more than two (2) nominees running for the same office, and no one receives the majority of votes, the nominee receiving the lowest number of votes on each ballot shall be excluded in further balloting.
- G. Eastern Conference Delegates will be the Senior Vice President, Junior Vice President, Treasurer, and Chaplain. Alternates will be the Conductor, Guard, and two (2) Past Department Presidents who are members of the Council of Administration.

### **4. Orders of the Day**

- A. The Official Convention Program shall constitute the Orders of the day.

- B. The Department President shall be empowered to effect program changes for the best interest of the members.

**5. Miscellaneous**

- A. All communications to the platform or persons in the Assembly, shall be made by an Official Page.
- B. No information shall be released to the Press unless approved by the Department President or the Convention Chairman.
- C. Members entering or leaving the room shall do so quietly.
- D. No one shall move about the room, leave the room, or be allowed to enter while a speaker is on the floor, or while a motion is under consideration.
- E. Convention proceedings may be video and/or audio recorded by the Convention Recorder. Individual members cannot record any portion of any Auxiliary meeting without prior knowledge of the body.
- F. Members using a camera on the Convention floor shall not pass between the Altar and the presiding Officer's station and shall not otherwise obstruct the view of the delegates.
- G. Members shall not move about the room to take pictures during the Memorial Service as that distracts from the solemnity of the service.
- H. The Convention Assembly will remain seated and refrain from talking or other distraction while the Department Chaplain is proceeding to and from the Altar and shall remain seated until they return to their station and the gavel is sounded.
- I. Smoking, use of tobacco, e-cigarettes, or consumption of alcohol is not allowed in the meeting room while the Convention is in session.
- J. Cell phones and other electronic devices shall be set to off, mute, or vibrate mode during the entire meeting.

**6. These rules may be suspended by a two-thirds (2/3) vote of the delegates present and voting.**

Rules Committee: Marianne McLane PDP, Belinda Cole Department Jr Vice President, Tina Roberts District 8 President.