

Dear VFW Auxiliary Members:

The VFW Auxiliary Department of New York Officers Training School will take place on August 4<sup>th</sup> and 5<sup>th</sup>, 2023 and will be held at the Double Tree Hotel by Hilton in Binghamton, New York.

The cost of the weekend is as follows:

1 person in room for 1 (one) night \$215 per person

2 people in room for 1 (one) night \$150 per person

1 person in room for 2 (two) nights \$340 per person

2 people in room for 2 (two) nights \$215 per person

This includes dinner Friday night, breakfast, and lunch on Saturday, and all class materials.

For those coming for **SATURDAY ONLY** the price is \$75.00. This will include breakfast, lunch, and all class materials.

**All reservations are to be sent to Dean Helen Weeks by June 28<sup>th</sup>, 2023.** This gives us time to assign rooms and plan meals. There will be **NO** refunds returned after this date. **Make checks payable to DEPT. OF NY VFW AUXILIARY.**

We will be teaching Audits, Parliamentary Procedure, Treasurers, and Secretary's sessions, Identifying Unhealthy Auxiliaries, Auxiliary Community Outreach, and other interesting subjects.

Helen E. Weeks, Dean

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OTI SCHOOL

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Aux #: \_\_\_\_\_

Person Staying With: \_\_\_\_\_ Number of Nights: \_\_\_\_\_

Amount Enclosed: \_\_\_\_\_

**Mail to: Helen Weeks (address can be found in the Department Directory).**